

St. Louis Catholic Church
CCE Policy

THIS FORM MUST BE SIGNED AND RETURNED WITH YOUR REQUIRED PAYMENT OF THE REGISTRATION FEE.

1. We encourage that the immediate family of CCE student be a registered member of St. Louis Catholic Church and attend Mass regularly.
2. A child should be enrolled for two concurrent years to be eligible for the Sacraments of Reconciliation and First Holy Communion class. He or she must also attend Mass regularly. Students enrolled in a Special Sacrament class are only allowed up to 3 absences for the year. The only reasons for an excused absence are as follows:
 - Student illness
 - Death in the family
 - Hazardous road conditions
 - Extraordinary circumstances approved by the Director of Religious Education(A Baptismal Certificate must be presented for each student before registration can be completed)
3. High School CCE students/Confirmation Candidates will be asked to attend Youth Nights and a Confirmation Retreat prior to being confirmed. Further instruction will be given to all candidates during Youth Nights.
4. PARENTS ARE REQUIRED TO ATTEND PARENT MEETING(S) AS EXPLAINED ON CCE CALENDAR.
5. ATTENDANCE: We strongly encourage that students attend class regularly and BE ON TIME. We ask that students be here, no later than 5:50 p.m. Classes start promptly at 6 p.m.
6. Parent/Guardian must be here (at least 5 minutes before dismissal). Classes end at 7:15 p.m.
7. Students are not allowed in a classroom without a CCE teacher being present.
8. Students are not allowed in the Chapel without a CCE teacher being present.
9. Students who are in Grades 1-6th MUST be walked into the building by a parent/guardian, upon arrival. We ask that you pick up your child in the same manner. This is a precaution we have to take in order for your child (ren) to be safe. PLEASE DO NOT DROP YOUR CHILD OFF ON THE BLACK TOP AND LEAVE. THERE MAY NOT BE ANYONE HERE IF YOU DROP OFF TOO EARLY & YOUR CHILD WOULD THEN HAVE TO WAIT OUTSIDE ALONE.
10. If an older sibling is to pick up a child that is in 1-6th grade, we ask that you let the child's teacher know at the beginning of the school year and he or she must be 18 years of age or older. Please be sure to list the name(s) of those that will be given your permission to have your child picked up. There is a section on the Registration form where name(s) may be written.
11. Appropriate behavior and common courtesy, at every grade level, are expected.
NO ELECTRONICS ARE ALLOWED BEFORE OR DURING CCE CLASSES!
If child does bring such items, the teacher will confiscate the item. Parent must then have to pick up the device that was taken up. Religion Director will keep item(s) until parent comes to pick it up.
 - ~First Incident: Warning
 - ~Second Incident: Student will stay after class to talk to teacher.
 - ~Third Incident: Student will be sent to talk with Religion Director. At that time parent will be called.
 - ~Fourth Incident: Parent will be called to set up meeting where the student, parent and Religion director will discuss alternatives.
12. The family registration fee for the 2016 -2017 CCE School year is \$70 per family.
By signing below we have read and agree to accept and follow the CCE Policy.

Print name of parent/guardian

Parent/Guardian signature

Date

Student name

Student name

Student name